



Sustainable

TRANSPORTATION

U.S. DEPARTMENT OF
ENERGY | Energy Efficiency &
Renewable Energy

Webinar

Using the Standard Compliance Annual Reporting Tool: Overview and Refresher

U.S. Department of Energy Alternative Fuel Transportation Program

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Agenda

- Introduction and overview of the Program
- Getting started with the online tool
- Features for entering vehicle information
- Entering investment information
- Submitting your report
- Summary
- Contact information

Program Background

- Energy Policy Act of 1992 (EPAAct 1992)
 - Promote alternative fuel (AF) use to maximum extent practicable
 - Requires certain state government and alternative fuel provider fleets to acquire light-duty alternative fuel vehicles (AFVs)
- Compliance Options
 - Standard Compliance (SC)
 - Alternative Compliance (AC)
- SC – Annual AFV-Acquisition Requirements
 - State fleets = 75% of annual non-excluded light-duty vehicle (LDV) acquisitions
 - Alternative fuel provider fleets = 90% of annual non-excluded LDV acquisitions

Standard Compliance

- Meeting acquisition requirements under SC
 - Acquisitions and conversions
 - AFVs
 - Certain non-AFVs
 - Hybrids, plug-in hybrid electric vehicles (PHEVs), medium/heavy-duty electric vehicles, neighborhood electric vehicles (NEVs))
 - Biodiesel purchases for use (\geq B20)
 - Investments in alternative fuel (AF) infrastructure, AF non-road equipment, and emerging technology
 - Banked or traded credits
 - Exemptions
- AF Use
 - Alternative fuel providers must use AF when an AFV is operating in an area where the AF is available
- File your fleet's annual report by December 31

Credit Allocations

	Credit Allotment	Limitations/Other
AFV	1 credit	Medium- or heavy-duty AFV acquisitions do not count toward meeting the AFV requirement
HEV	½ credit	
PHEV	½ credit	
FCEV	½ credit	
NEV	¼ credit	Not included in covered LDV count
Medium- or heavy-duty HEV	½ credit	Not included in covered LDV count
Alternative Fuel Infrastructure	1 credit per \$25,000 invested*	Maximum of 5 credits if private infrastructure, 10 credits if publicly accessible infrastructure; credit allocated in model year placed into operation
Alternative Fuel Non-Road Equipment	1 credit per \$25,000 invested*	Maximum of 5 credits per fleet per model year
Emerging Technology	2 credits for initial \$50,000 invested and 1 credit per \$25,000 thereafter, or 1 credit per pre-production vehicle*	Maximum of 5 credits if counting based on amount invested, per fleet per model year

* Aggregation of dollar amounts allowed

Getting Started with the Online Tool

- Find more details on the EPAAct website:
 - epact.energy.gov/guidance-documents
- Today's demonstration is for the Standard Compliance annual report.
 - Find information about Alternative Compliance at epact.energy.gov/alternative-compliance
- A spreadsheet is available in lieu of the annual reporting tool.
 - Find information about reporting options at epact.energy.gov/users/sign_in

Tips and Hints

Logging In

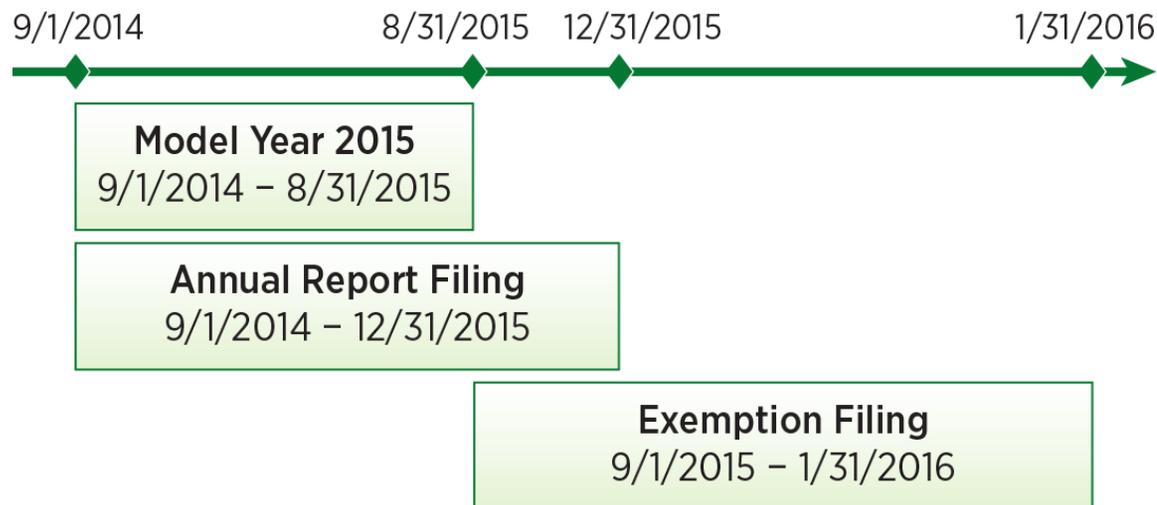
- epact.energy.gov/users/sign_in
- Use your existing login and password (case sensitive).
- If you forgot your user name or password, click the "Forgot your password?" link to reset your password.
- If you are a new POC, click "Get Started" to create a new account, then contact epact.sfp.fleets@nrel.gov to get your fleet(s) assigned and receive a welcome packet.

Entering Data

- Vehicles purchased and investments made may be reported in the year the vehicle or infrastructure entered service.

Annual Reporting Timeline

- You may edit your report until you submit it or until the reporting period ends (December 31 after that model year).
- Edits are saved automatically when you log out.
- You may submit your report after the model year ends and must do so before December 31 of that calendar year.
- After you submit your report, you cannot edit it.



Example annual reporting timeline for Standard Compliance in model year 2015

Advantages of Using the Annual Reporting Tool

- Additional guidance through tooltips and links
- Built-in error checking not included in the spreadsheet
- Data validated regularly to catch and correct mistakes early
- Better assistance with annual reporting when you ask for help by emailing epact.sfp.fleets@nrel.gov

Contact Information

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